[Organization Name]

[Street address, City, State ZIP] · [Phone] · EIN [00-0000000]

DONATION RECEIPT

Receipt No. _____

Donor name		**Date received**	
Donor address			
Donation type	☐ Cash ☐ Check # _____ ☐ Card ☐ Online ☐ Items		
Amount	$	**Received by**	
Items donated Describe the items. Do not enter a dollar value.			
Goods or services	☐ No goods or services were provided in exchange for this contribution. ☐ Donor received: _____ Estimated value: $ _____		
Signature		**Date issued**	

Thank you for your gift. Please keep this receipt with your tax records.

cut here

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